

MUSLIM MISSIONARY SOCIETY SINGAPORE

ANNUAL REPORT FOR THE YEAR 2020

NAME

The Muslim Missionary Society Singapore. Society Registration UEN: S61SS0055K.
IPC STATUS: UNTIL 31 MAY 2023.

ADDRESS

The address of the above is 31 Lorong 12 Geylang, Singapore 399006

ABOUT MUSLIM MISSIONARY SOCIETY SINGAPORE

The Muslim Missionary Society Singapore (MMSS), also known as Jamiyah Singapore, serves the social and welfare needs of the community regardless of race or faith. The organization runs 4 Welfare Homes (Jamiyah Children's Home, Jamiyah Halfway House, Jamiyah Home for the Aged and Jamiyah Nursing Home), 8 Educational and Student Care Centres, Counselling Centre, Free Medical and Legal Clinics, Food Bank, and organizes other related projects.

OUR WELFARE ARM AND INSTITUTION OF PUBLIC CHARACTER

MUSLIM MISSIONARY SOCIETY SINGAPORE – JAMIYAH WELFARE FUND

UEN: T15CC0003G

IPC STATUS: UNTIL 31 MAY 2023

Bankers: United Overseas Bank
Overseas Chinese Banking Corporation
Standard Chartered Bank
Malayan Banking Berhad (MAY BANK)

Auditors Reanda Adept PAC

BIENNIAL GENERAL MEETING

The Muslim Missionary Society Singapore (Jamiyah Singapore) holds biennial general meeting instead of annual general meeting.

FINANCIAL SUMMARY REVIEW OF THE YEAR 2020

During the financial year ended 31 December 2020, The Muslim Missionary Society Singapore generated an operating surplus of \$4,494,669 (2019: \$1,631,014) excluding movement in restricted funds. The total income was \$32,068,565 (2019: \$28,964,656) comprising donations, government grants and fee income and the total expenses were \$27,573,896 (2019: \$27,333,642).

Jamiyah Welfare Fund comprises Jamiyah Nursing Home, Jamiyah Halfway House, Jamiyah Children's Home, Jamiyah Home for the Aged, and six education and child care centres, namely, Jamiyah Kindergarten, Jamiyah Child care centre, Rivervale Student care centre, Clementi Student care centre, Global Child Development centres at Woodlands and Tampines. It also runs a food bank for the needy and a student service centre at West Coast.

POLICIES

Some of the major policies are listed below.

RESERVES POLICY

The listing of all the funds and balances with a description of the purposes can be found in the notes accompanying the audited financial statements for the year ended Only surplus funds will be invested to generate additional income. Whenever necessary professional advice is sought before any investment is made, to provide advice on the potential; risks and returns. The Investment Committee of Jamiyah Singapore exercises prudence in the investment of surplus funds. The policy places a maximum limit of five times its annual expenses on its overall reserves.

CONFLICT OF INTEREST POLICY

No member of the Council shall participate in any discussion or vote on any matter in which he or she or a member of his or her immediate family has potential conflict of interest due to having material economic involvement regarding the matter being discussed. When such a situation presents itself, the member must announce his or her potential conflict, disqualify himself or herself, and be excused from the meeting until discussion is over on the matter involved. The President of the meeting is expected to make inquiry if such conflict appears to exist and the board member has not made it known. A Conflict of Interest declaration form is required to be submitted by all committee members and members of staff who might be involved in dealings with vendors.

VOLUNTEERING POLICY

Volunteers should adhere to the following policies and procedures while on duty as a volunteer. Failure to comply may result in disciplinary action or termination.

COMMUNICATIONS POLICY

INTRODUCTION

Jamiyah has a communications policy that provides for the following

- Appropriate communication channels between staff and board members
- Inclusivity
- Reporting schedules
- Feedback mechanisms
- Phone
- Internet
- Email
- Social media channels, etc.

PERSONAL DATA PROTECTION POLICY

MUSLIM MISSIONARY SOCIETY SINGAPORE (“JAMIYAH”) including all its welfare organisation and centres are committed to safeguarding the personal data entrusted to it by the Individuals. JAMIYAH manages Individual’s personal data in accordance with Singapore Personal Data Protection Act 2012 (No. 26 of 2012) (“PDPA 2012” or the “Act”) and other applicable written laws. The purpose of the Personal Data Protection Policy (the “Policy”) outlines the principles and practices adopted by JAMIYAH in protecting personal data.

SUB-COMMITTEES

There are six sub-committees formed by Muslim Missionary Society Singapore comprising Finance & Investment, Audit, Programmes and Services, Fund-raising, Human Resources, Appointment and Nomination, with relevant terms of reference to oversee the functions.

RELATED ENTITIES

A Related Party Register is maintained that comprises details of names of parties, nature of transaction, nature of relationship date and amount.

Related party transactions have been disclosed in the notes accompanying the audited financial statements ended 31 December 2020. The related parties with whom transactions had taken place are listed as follows:

1. Jeewa Ltd
2. JBS International College Pte Ltd
3. SG Environmental Solutions Pte Ltd
4. Bisme Global Pte Ltd

All conflicts of interest have been declared.

MMSS does not have any equity interest nor control of the type over the above said related party which leads to be regarded as subsidiary of the society.

DONATION HANDLING PROCESS

MMSS has a very detailed process for accounting for donations that includes access controls, Tax-exempt donations and internal controls.

DONATIONS IN KIND POLICY AND PROCEDURE

- a) Donations in kind will include donations or gifts other than cash. Where such donations are of substantial value and can be reliably and reasonably quantified, they should be recorded as income. The amount recorded should be a reasonable estimate of their gross value to the Charities/IPC's. This value will usually be the price that the Charities/IPC's estimates it would have to pay in the open market for an equivalent item. When a valuation cannot be established, the Charities/IPC's should disclose the information in the notes to the accounts. Where the donation in kind is a fixed asset, it should be capitalised and reflected in the Balance Sheet of the accounts at a reasonable book value. Charities/IPC's should retain relevant documents to support their valuation.
- b) If the gift appears to be valuable, an attempt should be made to politely ascertain a value from the donor. If it is not practicable or feasible, a valuer may be contacted. The documents necessary to record any transaction shall include the Delivery note or letter from the donor to Jamiyah that states the item description, the valuer's report and documents that confirm a legal title for large assets or items of furniture.
- c) If Jamiyah wishes to estimate the value of certain items, it must make sure that the value is the price that Jamiyah will pay in the open market for a similar item.
- d) Jewellery or similar donations that have intrinsic value must be valued.
- e) If valuation cannot be made reliably, Jamiyah should disclose that by way of a note.
- f) Donations in kind are usually informed by the donor in advance. To prevent dumping, Jamiyah should politely turn down such gifts as the cost of transportation for both acquisition and disposal may exceed the utility.
- g) In case of fixed assets that are in good condition and useful, valuation must be done and thereafter capitalised.
- h) Donation in kind that are capitalised will be treated in the same way in accordance with the Fixed Asset policy regarding depreciation and disposal.
- i) Jamiyah will not attempt to sell the donations in kind that are of reasonable value in the open market or use them as gifts in its events unless the donor authorises Jamiyah to do so.

OVERALL EMPLOYEE REMUNERATION

The employee remuneration during the financial year 2020 has been classified as follows:

Bands	2019	2020
<\$50,000	461	538
\$50,000 - 100,000	29	40
\$100,00 - \$150,000	5	5
\$150,000 - \$200,000	0	0

ACTIVITIES OF VARIOUS HOMES AND CENTRES

JAMIYAH HEADQUARTERS

Jamiyah Headquarters organized several events in the year 2020, although a majority of these events had to be carried out virtually due to the safe management measures in place to curb the spread of the Covid-19 pandemic.

Like every other year, in 2020, Jamiyah provided breaking of fast (Iftar) meals for our beneficiaries. Since physical iftar sessions could not be held at our compound, Jamiyah delivered the iftar meals daily to our beneficiaries with the help of community partners and volunteers. We also provided iftar meals to some Sri Lankan nationals who were stranded in Singapore following the Circuit Breaker restrictions. This group of Sri Lankans were referred to Jamiyah by the Sri Lankan embassy in Singapore. All iftar meals were provided in bento form, which makes it easy to deliver and consume.

One week before the Hari Raya Aidilfitri festival (on 16 and 17 May 2020), Jamiyah Singapore distributed about 1,000 Meat-for-Eid packages to our beneficiaries. The distribution effort, jointly organized by Jamiyah Singapura and the People's Association (PA), aimed to bring happiness to the low-income families in Singapore by providing them with ingredients which are commonly served during Hari Raya Aidilfitri. These foods included 2kg meat, 2 whole chicken, 5kg of rice, 1 packet of Rendang paste and frozen prata. Parliament for Jurong GRC, Mr Tharman Shanmugaratnam, graced the distribution held at Taman Jurong CC on 16 May 2020, as Guest of Honour.

Beginning 20 June 2020, Jamiyah held an online talk show entitled Sembang Ilmu, where professionals were invited alongside Jamiyah's counsellors to talk about issues that are faced by the Malay/Muslim community in Singapore, such as domestic violence, division of wealth after death and ways to foster healthy and friendly parent-child relationship. The panellists in this talk show would share their experiences in Counselling, Buying and Selling of Property and Litigation, provide advice on how to overcome such problems as well as address real time concerns raised by the audience during the Live streaming on Jamiyah's Facebook. Among the panellists invited were Dato Dr Haji Mohd Fadzilah Kamsah, motivational speaker in Malaysia, Mr Abdul Rahman, Practising Lawyer from Abdul Rahman Law Corporation, and Adi Mesti Jadi, property agent from ERA Pte Ltd.

During the Qurban season (Islamic month of Zulhijjah), Jamiyah offered Qurban services in Australia. In total, Jamiyah received orders for 1036 livestock to be sacrificed for Qurban 2020. The

livestock were slaughtered in Australia before being air-flown to Singapore for the packing and distribution process. For the first time ever, Jamiyah provided a Drive-Thru option for donors who came to Jamiyah to collect their Qurban meat on 8 August 2020. The Drive-Thru was such that drivers did not have to leave their vehicles and just had to wait for their Qurban meat to be placed in their car boot, in a bid to reduce interactions during Covid-19. Home deliveries were also provided for donors as well as beneficiaries who are immobile. The Qurban meat distribution went on from August 2020 to February 2021, benefitting over 3,500 families in 12 constituencies.

On 15 August 2020, Jamiyah Singapore Youth Group, with the support of the National Youth Council, ASEAN Youth Organization and Majulah Community, organized part one of its three-part conversation series titled: 'Conversations on Youth Active Citizenship'. It was an online conversation held on Zoom which invited youth from ASEAN countries to discuss the highly current topic of Active Citizenship. Two guest panellists were also invited to speak on the issue, Wiwin Rohimawati (Vice Director of the Institute of Southeast Asian Islam (ISAs), Sunan Kalijaga State Islamic University) from Indonesia, and Kokila Annamalai (local activist for human rights and migrant workers in Singapore) from Singapore. Participants were given time to engage with each other as well as the panellists in small breakout groups before the main panel, generating talking points and questions that were highly relevant for themselves and the work they do.

On 11 September 2020, Jamiyah organized an international webinar on the topic of the Covid-19 pandemic and the role of faith leaders. The main aim of this International Webinar is to invite Faith Leaders to share perspectives and experiences from the ongoing COVID-19 pandemic, and what more collaborative efforts can be initiated to further cement interfaith understanding, under such circumstances. Mdm Halimah Yacob, President of the Republic of Singapore, graced the virtual event as Guest of Honour.

From 10 to 28 October 2020, Jamiyah held a virtual Maulidur Rasul campaign to commemorate the month of the birth of Prophet Muhammad PBUH. The campaign was lined up with educational and informative activities and programmes, such as podcasts, weekly lectures as well as an online Selawat competition, where the winners won Capitaland vouchers for their creativity and support for the programme. The highlight of the entire Maulidur Rasul campaign was Akuztika, a virtual performance where Singaporean artists and musicians sang songs about the Prophet.

Jamiyah Singapore together with the Federation of Indian Muslims Singapore launched virtually Inakkam (Harmony), a compendium of Tamil Poems on Peace and Harmony on 20th November. This was an extension of Jamiyah's inter-faith and inter-racial harmony services. These poems were presented during the Tamil Poetry Forum held the Singapore Muslim Festival (SMF) organized by Jamiyah Singapore in March 2019.

Honourable Minister Mr K. Shanmugam, Minister for Home Affairs and Law officially launched the book at the virtual event. Inakkam contains poems presented by 7 Tamil poets, local and international on the theme of peace and harmony. This book is in print / e-book and audio book versions.

Jamiyah is grateful that it can still assist the less fortunate in the community even though the events had to be done virtually. We look forward to organizing more events and initiatives for the community (hopefully physically) in the years to come.

JAMIYAH NURSING HOME

Jamiyah Nursing Home has organized the following activities for the year 2020.

- Aug 2020 : VIA Project from the Boys' Brigade 26th Company, Tanglin Secondary School
- Oct 2020 : Commenced "The Birthday Project" – 6 months project sponsored by Rotary Club to celebrate residents' birthday every month.
- Oct 2020 : Partner with The Esplanade Co Ltd to run lunchtime online virtual activities / concerts.
- Nov 2020 : Annalakshmi Vegetarian Restaurant started donating lunch for our residents, clients and staff on bi-weekly basis, Student from Temasek Polytechnic's School of Design conducted virtual volunteering activities for our seniors at day care centre. The programme comprises exercises, origami making and games. Started "Virtual Rides" Project – an initiative by CWAS, using a VR headset, residents are able to enjoy virtual CWA trishaw rides to different parks and places of interest in Singapore.
- Dec 2020 : The Church of Jesus Christ of latter-day Saints gifted our staff with goodie bag and prepared a video presentation of performances of their church members to keep our folks entertained during Christmas.

JAMIYAH HOME FOR THE AGED

Jamiyah Home For the Aged has organised the following programmes and activities for residents during the year 2020. Due to the Covid-19 pandemic there was limited outings for residents as well as limited volunteer opportunities.

- cognitive engagement through activities such as Word Search, finding hidden objects, colouring.
- social engagement like karaoke and movie screening, which were done in small groups of not more than 10.
- physical engagement requiring use of residents' motor skills such as playing ping-pong and throwing ball into basket.
- spiritual engagement / guidance through Zoom sessions with Jamiyah HQ for Muslim residents; Gospel Light Christian Church for Christian residents and Sikh Welfare Association for Sikh residents.
- bi-monthly birthday celebrations for residents at respective dorms bringing joy and festivities to the residents.

JAMIYAH HALFWAY HOUSE

Jamiyah Halfway House has organised the below activities /event during the year 2020.

- (11 Jan 2020) Singapore Buddhist Lodge Hong Bao Distribution - An annual event for manpower support as part of JHH Residents Community Work.

Project Happiness @ Festive 2020

- (22 Jan 2020) Chinese New Year
- (8 Aug 2020) Hari Raya Haji/National Day
- (11 Nov 2020) Deepavali
- (22 Dec 2020) Christmas

The project happiness at festivities is a social engagement project by Jamiyah Halfway House for Residents to give back to community by doing spring cleaning to selected low income family homes during festivals season.

- (26 Jul 2020) SBL Bursary Award Ceremony for JHH Alumni Families

(SBL Bursary Ceremony was done in a social distancing measures format limit to 50 pax)

- (17 Sep 2020) Launch of 'The Mural' – Extension of Art Therapy Program

Minister of State Dr Muhammad Faishal Ibrahim launched 'The Mural' project during his official visit to JHH.

- (19 Nov 2020) MESRA Chingay 2021 Project

JHH participated to produce 10 poles of Bunga Manggar as part of the Malay contingent display at Chingay 2021.

- (4 Dec 2020) Project Sunshine
Guest of Honour, Ms. Rachel Ong, Member of Parliament, West Coast GRC - Telok Blangah

Project Sunshine is a community engagement program with Neighborhood Committees nation-wide to carry out cause-based initiatives with JHH.

- (19 Dec 2020) 'Robotics with Dad'

Collaboration with Mendaki SENSE for family program for JHH residents and IslahCARE Alumni.

JAMIYAH CHILDREN'S HOME

In 2020, Jamiyah Children's Home (Darul Ma'wa) went through an unprecedented time because of the COVID-19 pandemic. We were unable to receive guests and open up our Home physically to our donors, volunteers and well-wishers. However, this did not deter our supporters to contribute through other means to the Home for the needs and well-being of the children.

Our volunteers arranged programs virtually which allowed JCH residents to participate in Psycho-Emotional Learning programs such as *"Love Yourself and Be Kind. Love Yourself"*, a program on mental health awareness and self-care. Another program *"Be Kind"* focuses on respect and mindfulness in which residents reflect on their actions and not act on the impulse of anger or negative emotions. A group of volunteers from Salesforce conducted meaningful activities such as goals settings, calendar making and motivational talk that is centered on being resilient, help residents to develop self-awareness and self-management

In May 2020, During the Circuit Breaker period, JCH worked together with MOE, MSF and other multi-ethnic community organisations to provide optimal support for our children for their Home-based Learning needs. JCH received in-kind donations of Laptops, ear-pieces, mouse and learning equipment. Darul Ma'wa junior residents attained 100% passes for their Primary School Leaving Examination (PSLE). Due to their results, our younger residents are able to select the school which offers the Co-Curricular Activities (CCA) of their choice.

Our senior residents taking the GCE 'N' levels attained 100% passes. One of them was achieved top student in his normal technical cohort and was offered placement in Institute of Technical Education (ITE) before his major exams due to his excellent result during prelims. Another resident achieved 3.0 for her GPA in ITE. She was not doing well in 2019 and we decided to work with ITE to change her course to let her bloom into courses that she was interested in, and it tremendously impact her motivation and results.

Due to the pandemic, Jamiyah Children's Home celebrated our Ramadhan differently. We were not allowed to receive any guests for Iftar. However, we are thankful to our donors as they were sponsoring iftar on a daily basis to our residents. Residents were also segregated in accordance with SMM measures, in various rooms adhering to social distancing. As the school holidays was during Ramadhan, residents were able to participate daily in Terawih and Qiyam Al-Lail. They woke up earlier on the last ten days of Ramadhan praying for Lailatul Qadr. For this Ramadhan, we feel that COVID-19 Pandemic is a blessing in disguise.

JCH celebrated our Hari Raya festivities in-house. We had the Eid prayers together in the Home as one-big family while observing social distancing and then the children were treated with Hari Raya food and kuihs. Hari Raya programs were lined up such as playing with sparkles, performances by both staff and children amongst others, to ensure that their Hari Raya was a special and memorable one.

After the Circuit Breaker period, we resumed our service learning programs with social distancing and also by groups adhering to SMM measures. Groups of children continued their service-learning programs with Jamiyah FoodBank. They volunteered by packing food items to be disseminated to the poor and needy throughout Singapore.

JCH collaborated with National Arts Council for “*Arts in your Neighbourhood*”. Residents were trained by international graffiti artist on spray painting and were given the chance to spray a wall mural at Guillemard Crescent. This community engagement projects expanded the experiential learning component for our residents and instils a sense belonging within the community.

During the November School Holidays, residents participate in pottery making. Residents were allowed to make mistakes whilst being tactful that slight pressure would change its shape. This promotes the creativity and expressive process of the individual residents on their perception of the said bowl-in-making.

In December 2020, Borussia Dortmund Football Club (Germany) and People’s Association organised volunteer programs over the Christmas period to let children participate sports-related engagement programs in promotion of a healthy lifestyle while building a harmonious relationship with JCH. Residents participated in “*Zumba and Dancing*” sessions and weekly cycling sessions with staff to East Coast Park to promote an active lifestyle.

GCDC @ WOODLANDS

There is no doubt that 2020 has been challenging for us all. A year ago, no one could have foreseen the physical, emotional and economic toll that this virus unleashed upon the world. Many of us are still reeling from the havoc wreaked to our lives and our plans.

Nevertheless, GCDC Woodlands had consistently planned for internal festivals and celebrations during the last quarter of the year. We started with a ‘Beach Party’ theme to appreciate our dedicated teachers during our Teacher’s Day Celebrations with fun-filled activities.

This was followed by in-house staff training during our closure on 7 September 2020 on Professional Development ‘Grow Me’, G-Goal, R-Reality, O-Options, W-What’s Next, M-Mentoring and E-Evaluation which support in their career planning as they reflect on the questions on their own, with a work buddy or a mentor.

In addition, the teachers also planned for activities in the centre for celebrations of Children’s Day which took place on 9 October 2020 with the theme on ‘Animals’. The children had a great time dressing as their favorite animal to school.

Last but not least, Deepavali celebration was celebrated on 16 November 2020. Everyone had fun with the henna painting and dressed up in their traditional costumes.

Year 2020 would not be complete without our K2 Graduation Concert and Parent's Teacher Conference though it was done differently. We had a simple internal ceremony to celebrate the success of our K2 graduands. It was indeed a joyous and memorable occasion.

RIVERVALE STUDENT CARE CENTRE

The center has achieved a score of 100% and passed all 73 items for Safe Management Audit for 2020 by the Ministry of Social Development and Family (MSF).

All activities for 2020 have been done internally by the center's teachers which revolves around our monthly thematic, 'Let's Go Travel!'. Each month, art & craft and group activities are based on a certain country, for example: February is China, July is Vietnam, November is India. This reflects the center's multicultural student environment.

Continuing on the premise of diversity, the center will be looking into creating more inclusivity by opening it's doors to children with special needs in the future by working with specialized institutions.

GCDC @ TAMPINES

In 2020, the global pandemic hit Singapore and around the world. The preschools sector had to also suspend the general services and remained opened only to provide limited services for children of parents who work in essential services such as healthcare as well as for those who cannot find alternative care arrangements. As many children remained at home, teachers from Global Child Development Centre (GCDC)@Tampines started to plan and conducted online home based learning for children. Though it was a new experience for everyone, the staff took the challenge in their stride!

As part of circuit breaker measures to curb the spread of COVID-19, the centre also began to rearrange the events and celebrations to be held internally within the respective bays. During this course, the yearly parents-teaching meeting was also conducted virtually.

Despite being unable to continue our events partnership with United World College of South East Asia (UWCSEA) during this Covid-19 time, we were delighted to receive food packs that were brought to our centre by UWCSEA students and staff during their food donation drive. The food packs that we received were then donated to the food bank.

JAMIYAH CHILDCARE CENTRE

SSDB Project

JCCC participated in this community project called - Start Small Dream Big" which was initiated by the Early Childhood Development Agency (ECDA) to encourage pre-school children to innovate, problem-solve and tap on their unique strengths to help others. - JCCC worked with ECDA in participating to design and implement community projects over a period of six months. - JCCC children were exposed in instilling the spirit of giving and good values such as care for others, humility, kindness and compassion.

Ollie Visit to JCCC

Ollie and Friends visited JCCC on the 17th January 2020 @ 10am to share their animated pre-school series where kids learn about the world around them through shapes. ... Stimulate a sense of inquisitiveness and prompt kids to discover more about their surroundings through shapes they see around them.

Ollie and Friends", is a children's programme aired on Mediacorp Okto "Ollie and Friends", It is a 30-minute preschool TV programme that aims to educate children in a fun way through songs, dance and stories.

Start Small Dream Big Finale Closure

As a finale to our Start Small Dream Big Project, the teachers and children of Kindergarten 1 and Kindergarten 2 baked muffins and sold them to the parents to raise funds for the Cerebral Palsy Association of Singapore who was one of the beneficiaries under President's challenge.

Deepavali & Children's' Day Celebration

In light of the Covid-19 pandemic, children are not allowed to have a mass celebration with the other children from other levels. Hence, children had their Children's Day and Deepavali celebrations in their respective classes. Various games and activities were conducted for the children. They had lots of fun during these celebrations.

Staff Training- First Aid Course & Qoqolo Refresher Training Course

An in-house First Aid Course was successfully organized on the 30th November and 1st October at GCDC-Tampines for our educators who have yet to be a qualified first aider. The course was conducted by MHI Training Master. Teachers and staff from the different centres under Jamiyah Early Childhood Education centres participated in this course. As teachers are always with the children, they must always be prepared for all types of situations. With the right knowledge, teachers would be able to act appropriately in case of an emergency.

Another training that was conducted for the teacher and staff was the Qoqolo Refresher Training course. It was conducted on Tuesday, 24th November 2020 to recap and refresh on the usage of Qoqolo. About 20 selected teachers and staff from the different centres under Jamiyah Early Childhood Education centres participated in this training. The training was conducted for an hour during children's naptime via Zoom by the vendor

Preparation for Graduation Concert 2020

For the first time this year, Jamiyah Childcare Centre had a pre-recorded Graduation Concert for our K2 graduands. Despite not being able to participate in the traditional mass graduation concert together with the other centres, children still practice very hard to make their graduation concert a success. During the practices, it was a great challenge for the teachers as they need to ensure safe distancing among the students at all times.

JAMIYAH KINDERGARTEN

In 2020, Jamiyah Kindergarten participated in the 'Start Small Dream Big (SSDB)' project as part of the President's Challenge for 2020. As part of this challenge, Jamiyah Kindergarten were able to raise funds for the Singapore Children Cancer Foundation by selling items children artwork, potted plants and jewellery holder which they created themselves using recycled materials.

On top of that, Jamiyah Kindergarten participated in Innovation Grant Project (IGP) and Practitioner Inquiry Project (PI). For IGP focused on the aerodynamics of flight and animals that are able to fly. Children got the opportunity to explore materials that is linked to flight, e.g Foam Planes and Rocket Cannister using baking soda and vinegar.

PI project aims to build children's social and emotional skill by teaching them positive values. The school prepared a floor decal that covered the corridor walkway with activities that promotes self-regulatory behaviour and reinforces basic mannerism in 4 different languages.

CLEMENTI STUDENT CARE CENTRE

Year 2020 was a challenging & confusing for students as their movements were restricted & their families face additional financial strain. Students turned to journaling to cope with the fears about COVID-19 and the health of their families. Students needed a healthy outlet to express their emotions and feelings. The journals prompt self-expression along the themes of gratitude, reflection, coping strategies and narrative writing.

In June 2020, we worked in partnership with Project Yay Santa who successfully raised funds close to \$6000. The funds have gone towards purchasing brand new laptops, keyboards, mouse, printers and headphones. With these tools, students were able to do their home-based learning with ease. Project Yay Santa was also featured on @ Singapore's Instagram for raising funds and serving students from Jamiyah Singapore's Clementi Student Care Centre.

In September 2020, we collaborated with NUS High to create videos to help students with their science and math revision. They may not have been able to meet the students face-to-face, but that did not stop volunteers from keeping our students engaged with quizzes & worksheets. Topics included electrical systems, cell systems and geometry.

In December 2020, CSCC partnered with Transient Workers Count Too (TWCT) to create cards with a personalized message for the workers. TWCT extends help to low-wage migrant workers who have

been injured, unpaid, or abused by employers. A total of 100 cards were made for the workers, to lift their spirits during the holiday season.

JAMIYAH EDUCATION CENTRE

Vision: An Islamic institution responsible for building the Ummah of excellence poised for the global world.

Mission: JEC educates the Ummah with knowledge, values, and life skills guided by Al-Quran and As-Sunnah.

JEC aims to provide the Muslims in Singapore a holistic understanding of Islamic beliefs and practices and intends to build a cohesive society whilst being deeply rooted in the Islamic teaching and values.

We have seen positive response from the public after the rebranding efforts that was done in the year 2020. The pandemic situation has given us the opportunity to communicate with our parents and students. Giving us the opportunity to listen and understand the problems we were facing by far. Which resulted in a closer and more open relationship between us the provider and them the consumer.

JEC focus is shifted in rounding up the graduating classes of 2020 for the various programs. This includes thinking of alternatives for the graduation ceremony. And once again with the existence of Covid, a lot of precautionary measures and considerations has to be made to ensure that JEC does not breach the guidelines given by MUIS and MOH.

The graduation of Little Huffaz was collaborated with JK's Graduation. The students were thrilled to be recorded while they were performing with their freinds. This joy was shared with their families when they sit and watch the recorded performance thru Jamiyah FB live uploaded on the 29th Nov 2020. For the promoting students, they will be joining JEC Little Huffaz Program next year when the school re opens.

JEC weekend madrasah students sat for the year end examination on the 7th and the 22nd November 2020. Social distancing in the classrooms were observed by the invigilators throughout the examination period. Overall the passing of the students were very promising and only <10% of students were retained as unable to achieve the minimum passing marks. For these students, JEC opens its doors for parents to come and sit down with our team to discuss the most favorable option we can offer. This is to ensure continuous learning spirit from our students. Graduation For Madrasah Weekend is also put on hold for 2019/20 graduating students of lanjutan 4. Alternatively, JEC personally hands over the certificate to the parents and thank them for their support all these years. The graduating students' path with JEC is to continue. Madrasah Team will be collaborating with the Modular Team and the Diploma Team to path the ways for the students and channel them to our Tertiary Programs.

The Parent-Teacher-Meeting for Madrasah 2020 took place on the 5th and 6th December 2020 for all the branches (MDIS / Rivervale / West Coast). Parents had the opportunity to speak to the Asatizah in charge of the class to obtain feedback on their child. This PTM session is also an opportunity for JEC team to meet up with parents to discuss how we can better things and improve the quality of our classes. Parents were also advised to pay off all outstanding fees before they are allowed to collect the progress report card and have a session with the Asatizah. For this year's PTM JEC team did not open a physical counter for the parents to purchase the school books, rather have them making the payment first while the books will be personally given to the child on the 1st day of school. Overall success for the PTM session with a healthy OB collection observed.

JEC is currently hosting classes for:
Diploma Syariah Islamiyah (part time and full time)
Diploma in Islamic Science Contemporary (part time)
Diploma Pengajian Islam (part time)

The students have been invited back to the centre effective July 2020 after having their class migrated to Wizlearn online portal on the 1st April 2020. They were very excited to return to the centre and have physical classes and discussions among their classmates and asatizah.

Convo Diploma Syariah Islamiyyah for graduating year 2020 is also being put on hold due to covid restrictions. JEC Team has reached out to the 5 graduating students to address this postponement and they have totally understood and fully supportive of the idea of a small graduation ceremony held among their loved ones only. We are now in the stage of planning to a very intimate convocation ceremony for our graduating students.

JEC would also like to extend our heartfelt congratulations to all our Degree students pursuing their Degree in Islamic Family Law (UINSU). They have successfully completed all their modules as of 5th Dec 2020. Their perseverance to learn and continue the classes during the pandemic has paid off. A lot of adjustments were required especially so with the limited resources and wifi problems by our counterparts and lecturers in Sumatra. Similar to all our other programs, all graduations will be advised at a later date.

JEC's modular program PAID, is now having 3 batched of classes, ever since its launch in July 2020. Each module runs for 8 to 12 weeks dependant on the modules. One of JEC's most sought after program for adults as they can learn thru the comfort of their home. PAID is one of the programs that will remain online even after the uplift of the current restrictions. We will however explore the possibility of having physical classes should the demand comes in.

Continuous promotion is being done for our LQ48H programs as the demands are growing day by day and with this we will be introducing 7 new classes in addition to the current. During the CB period this was one of the most challenging programs to run online. This is due to the age factors versus the

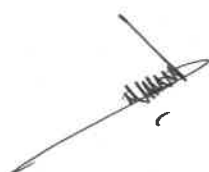
familiarity of IT, the clarity of the pronunciation as they read. As such when it was announced that the classes can resume online, the students were exceptionally thrilled.

Maulidul Rasul 2020 opens the door of opportunity for the Asatizah of JEC to be featured on the social media. With their involvement in the entire production, from script writing, content and presentation, they were able to share with the public the content of their dakwah regarding our beloved prophet Muhammad Rasullulah SAW.

JEC team is working together to recover Overdue Balances for 2020. Daily calls are being made to parents and students to remind them on the balance they have accumulated. We follow up with an email and sms to remind them on the agreement of the settlement. JEC have also introduced installment plan (pay as you learn) where this encourages the students to dutifully address their accumulated balance monthly on top of their current monthly fees. This act and practice will follow thru the year 2021 to eliminate bad paymaster and recover the OB for 2020.

FUTURE PLANS AND COMMITMENTS

JWF is looking into enhancing its services, programmes and expanding its facilities for a better service to the community including capacity building and digital transformation.



Mr. Abdul Jaffar Bin Mohamed Mydin
(Secretary General, Muslim Missionary Society Singapore)